Documents MUST be submitted to VPU at least before the expiration date of the Student Pass		
1	Original Passport 2 copies of the Personal Information page of the passport and the latest Student Pass page (1 for submission at EMGS, 1 to attach with Undertaking Letter) Online Completion/ Withdrawal Form (Applicable for completion/withdrawal student) Transfer Programme Form from Registrar Office (Applicable for Transfer Programme student) Photocopy of flight ticket, return to the home country (seek advice for flight date from VPU). Photocopy Resident Pass in foreign country (Applicable for student that not going back to home country and holding Resident Pass in foreign country)	Student visit to VPU for visa cancellation enquiry date: ———————————————————————————————————
	New Letter of Acceptance (LOA) New Visa Approval Letter (VAL) for the new programme Online Completion/ Withdrawal Form (Applicable for completion/withdrawal student) Letter of Acceptance (from the institution) New Visa Approval Letter (VAL) for the new institution	
	Online Completion/Withdrawal Form (Applicable for completion/withdrawal student) Supporting document (e.g. job offer letter, marriage certificate, immigration letter, etc.)	

Effective date: 23 December 2024; Rev 09 FORM/IO-VPU-04/01