

International Office - Visa Processing Unit (VPU) Dependent Pass Application (Immigration Department)

Important Information

17 countries Under-graduate and all countries post-graduate students are allowed to apply for Dependent Pass. Do note that you can apply for a Dependent Pass for your immediate family members (parents, spouse and children only)

For more information on the eligible 17 countries, please visit EMGS website at <u>https://hub.emgs.com.my/dependant-pass-2/</u>

Documents MUST be submitted to the VPU latest by 4 weeks before the expiration date of the current Pass. If the validity of the current Pass less than 4 weeks, please consult with VPU for the Special Pass application. Student Pass (new/renewal) application MUST be submitted before Dependent Pass application submit to VPU

| Dependents can apply for a dependent pass. application if the student has a student pass. | Dependent's passport must only be submitted to EMGS once student's passport is endorsed with student visa. |
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| | a) Passport data page (bio-data page) b) All pages with visa information c) Observation page (showing any extensions, clarifications of name, and previous passport numbers) d) Recommended passport validity duration is 12 months. e) ALL passport pages. |
| | a) Copy of student's latest student pass and passport bio-data page Two (2) recent softcopy & hardcopy passport sized photos of the dependent: a) Taken against a background. b) professionally printed and 45 millimeters (mm) high x 35mm wide Please refer to the "PHOTO GUIDELINES" in EMGS portal |



| a) | Copy of | the marriage | certificate |
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b) Copy of the marriage certificate that is translated into English (if it is currently in any other language). Kindly translate it into English by an authorised translation company.

- *c)* Copy of relationship letter from the Embassy
- a) Copy of the parents' marriage certificate
- b) Copy of the parents' marriage certificate that is translated into English (if it is currently in any other language). Kindly translate it into English by an authorised translation company.

- *a)* Copy of the birth certificate
- *b)* Copy of the certificate that is translated@11E0003\$Co8ic



| Copy of own medical and health insurance policy for the dependents. |
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| Bank statement will not be accepted unless it meets the following criteria: |
| Statement with bank letterhead (must be within three months from the date of issuance) |
| Contain the name of the account holder (principal/dependent) Type of the currency of the account (e.g.: USD, KWD, INR, MYR) |
| Must be an active account that shows latest transactions. Must have sufficient bank balance amount. |
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Signed and stamped by a bank official.



| Student is required to provide a copy of their spouse passport pages in the event that his/her spouse is currently in Malaysia and the marriage is still legal. |
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| Applicable only for Children aged between 7 to 18 years old who are attending school. |
| a) A confirmation letter from the school (only applicable if the dependant is schooling in any government/ private/international/expatriate schools) |
| Applicable only for Children aged between 7 to 18 years old who are not attending school. |

Letter of oath stating that the child is not attending school.

ADDITIONAL REMARKS BY VPU (IF ANY):

