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Introduction

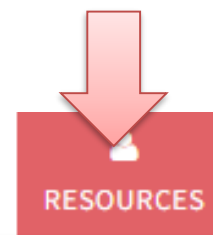


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Accessing Current Parents Page

To Access Current Parents Page

<https://www.ucsiuniversity.edu.my>



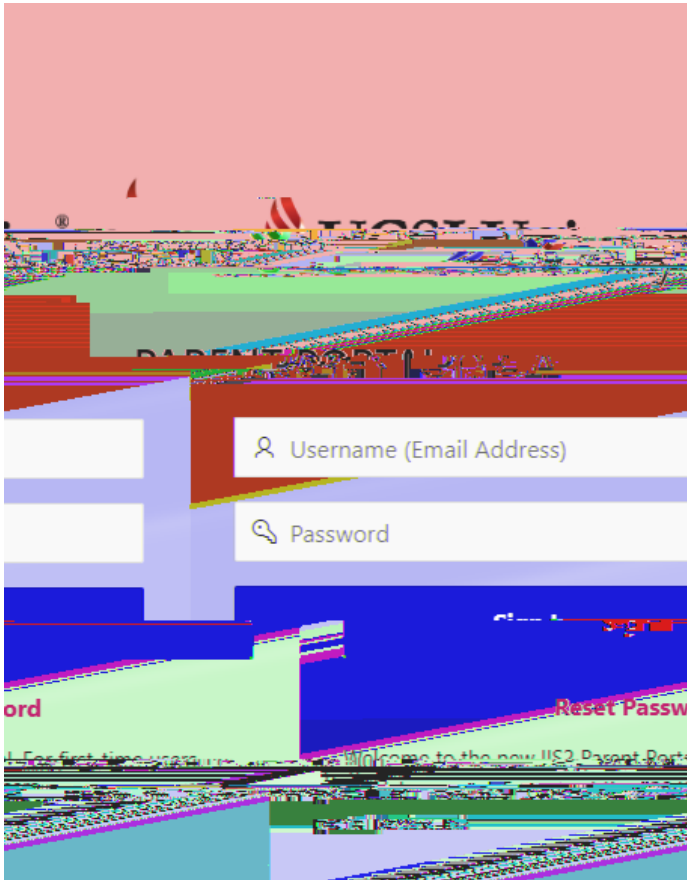
Current Students

Staff

Parents

To Access IISV2

Once you click **Parents**



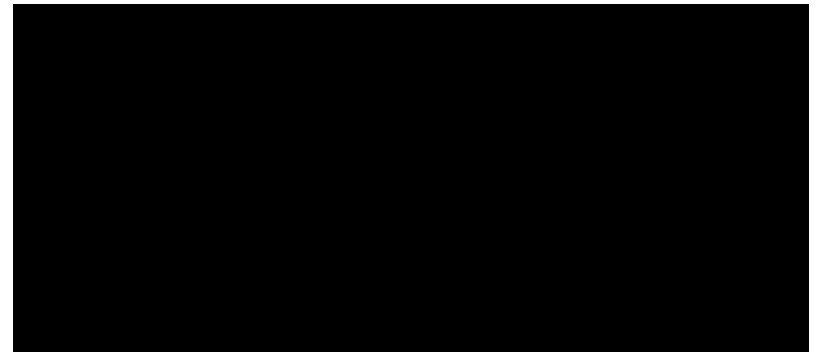
To Access IISV2

Once you click Reset Password, your screen will show as below, please enter your email and the student Id number.

The screenshot shows a web form for password reset. It includes a header with instructions: "Enter the registered guardian e-mail. (Kindly email to iisv2@uvc.edu.gh)". Below this are two input fields: "Email Username" and "Student Number". At the bottom of the form is a red button labeled "Reset Password" with a white arrow pointing to the right.

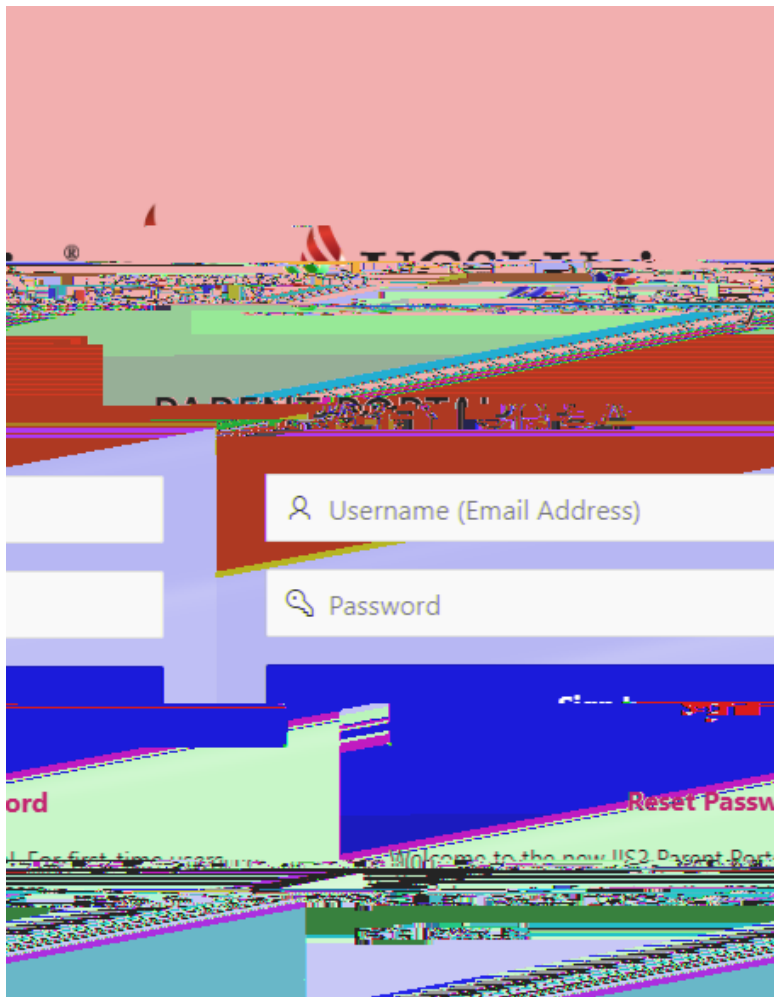
Click Reset Password button. System will send the password to your email.

Below is the sample of reset password email





To Access IISV2



Now you can login using below information.



Username : email address

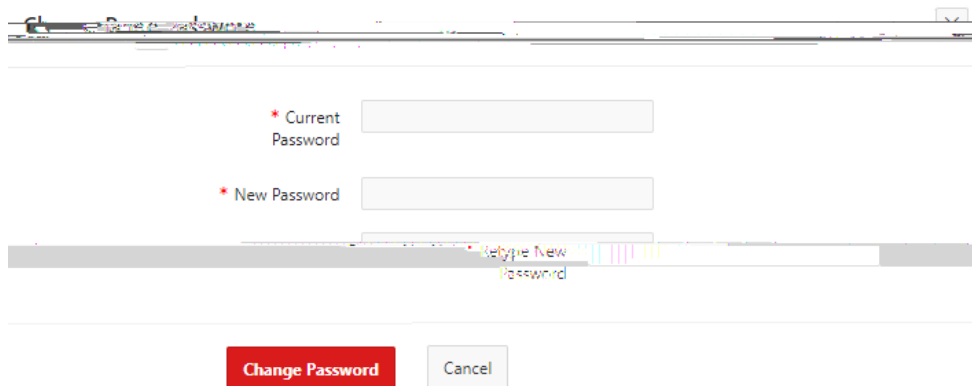
Password : as given in email

To Access IISV2

After login to the portal, you can change your password.



Click arrow beside email address, then click Change Password



This screenshot shows the 'Change Password' form. It contains three input fields: 'Current Password', 'New Password', and 'Re-type New Password'. The 'Current Password' and 'New Password' fields are marked with a red asterisk. At the bottom of the form, there are two buttons: 'Change Password' (highlighted in red) and 'Cancel'.





IISV2 Parent Portal : Homepage

Upon successful login, you will see the screen as shown below:-

Main function tab

UCSI Parent Portal

Home Page Academic Financial Statement

Home Page

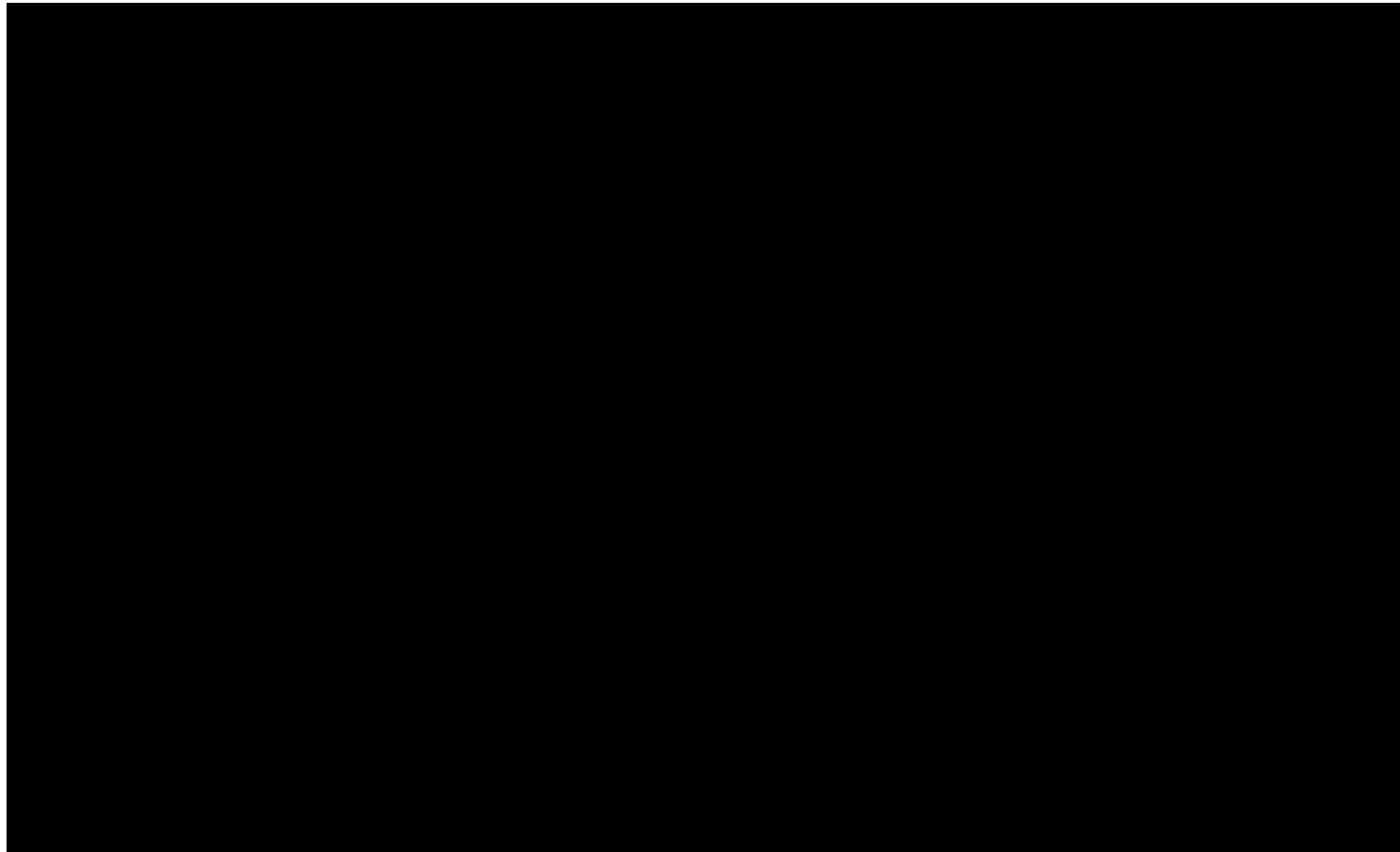
Announcement Board

Information	
	28-December -2023 10:40 AM
ACCESS TO APPLY FOR THE SUPPLEMENTARY EXAM (SEPTEMBER/OCTOBER)	
We have provided user manual on how to apply for the supplementary exam. Please	

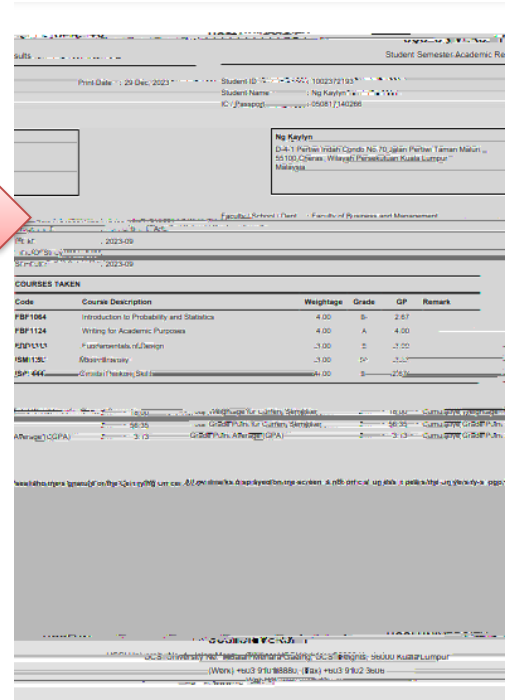
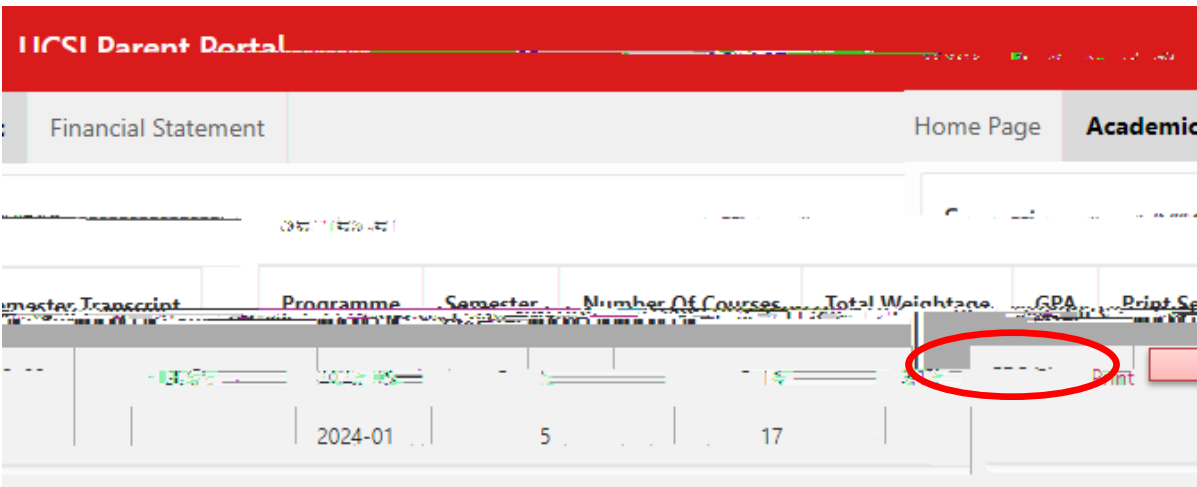


IISV2 Parent Portal : Academic

Academic tab : Student academic information



IISV2 Parent Portal : Academic



Parents able to view and print student semester result

IISV2 Parent Portal : Financial Statement



UCSI Parent Portal

Home Page | Academic | Financial Statement

Student: Ng Kaylyn 1002372199

Financial Statement

UCS/UCS/23/540829	6,480.00	6,480.00	0.00	FDBAA	01-SEP-2023
UCS/UCS/23/540829	6,380.00			FDBAA	
	6,510.00				
Report Total:			14,530.00		8,170.00

In the case of withdrawal of study - This is in accordance with the University's Refund Policies & Procedures. Any credit balance derived from the initial tuition fee (First Time Payment) stipulated in your Offer Letter is not refundable.

Financial Statement Balance: 6,360.00

Current Outstanding: 6,360.00

Payment Method: Balance Transfer

Payment Status: 0,00



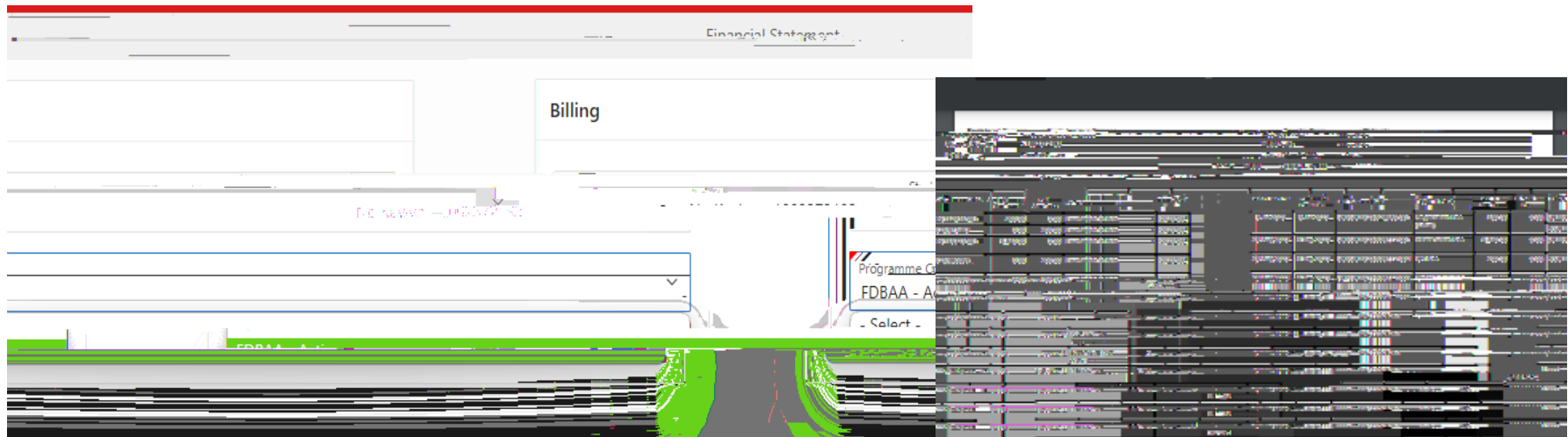
IISV2 Parent Portal : Financial Statement

On top is the financial statement for student. Parent can print invoice and make payment from this screen.

The screenshot displays the IISV2 Parent Portal interface. At the top, there is a navigation bar with a red header. Below it, a user profile for 'Ng Kaylyn - 1002372193' is visible. A red box highlights a dropdown menu labeled 'Student', with a red arrow pointing to it. Below the navigation bar, there is a table showing financial statement details. The table has columns for '0.00', 'FDBAA', 'Foundation In Arts', '2023-09', '09-JUL-2023', '09-JUL-2023', 'UCI/UCSI/23/528580', '200.00', and '200.00'. Below this, there is another table with columns for '01-DEC-2023', '01-DEC-2023', 'UCI/UCSI/23/557630', '100.00', '100.00', '0.00', 'FDBAA', 'Foundation In Arts', and '2024-01'. The bottom of the screen shows a summary table with columns for '14,000.00', '8,100.00', '6,900.00', '5,900.00', '2,000.00', '2,000.00', and '6,900.00'.

IISV2 Parent Portal : Financial Statement

This is the screen appear after you click Print Billing button. Choose the current programme for student, then click Submit button.



This is the financial statement report for student to be printed



IISV2 Parent Portal : Financial Statement

You can click on the invoice number to view and print the invoice

o Pay	Total Collected	Invoice Balance Due	Programme Code	Programme Name	Semester	Payment Due Date
6,480.00	6,480.00		FDR44	Foundation In Arts	2023-09	28-AUG-2023
6,720.00		360.00	FDR44	Foundation In Arts	2024-01	02-JAN-2024
14,536.00		6,360.00				

Invoice report for view and printing

UCSI University
FEE STATEMENT
PRIVATE & CONFIDENTIAL
WITHOUT PREJUDICE

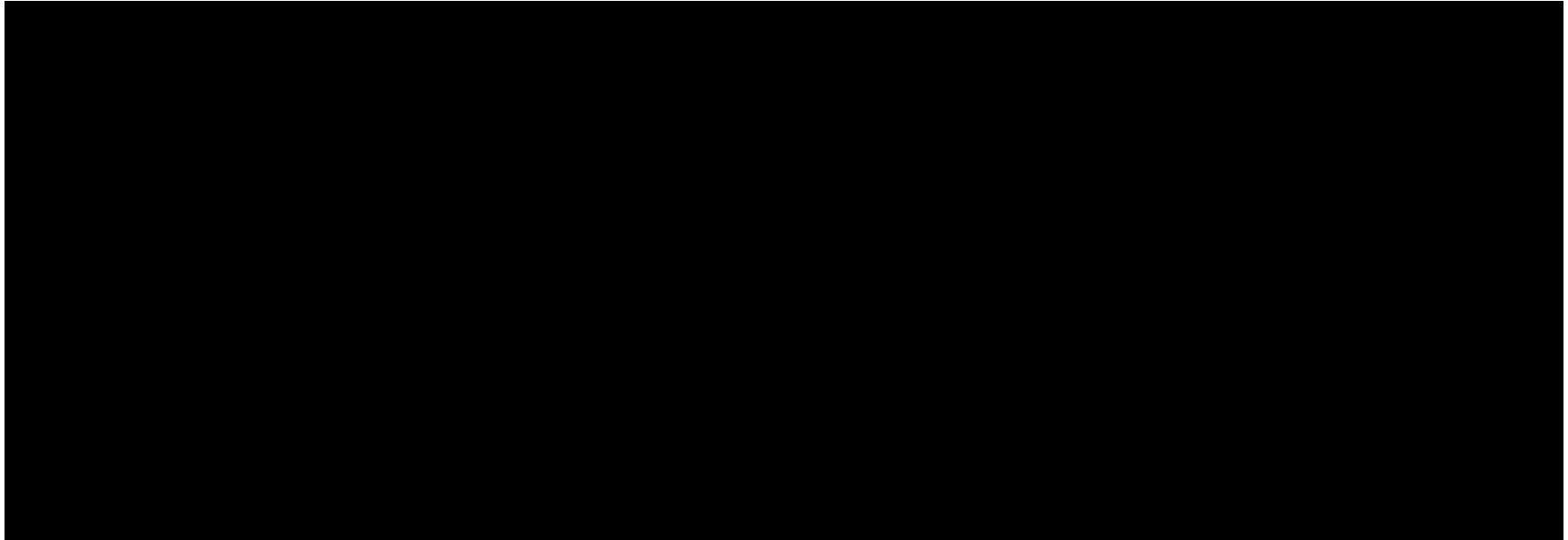
IMPORTANT NOTICE

UCSI University
UCSI University
Tel: +6363 9 8888728 | +6363 9333311 (Local Office)
E-Mail: admission@ucsi.edu.ph | www.ucsi.edu.ph

IISV2 Parent Portal : Financial Statement



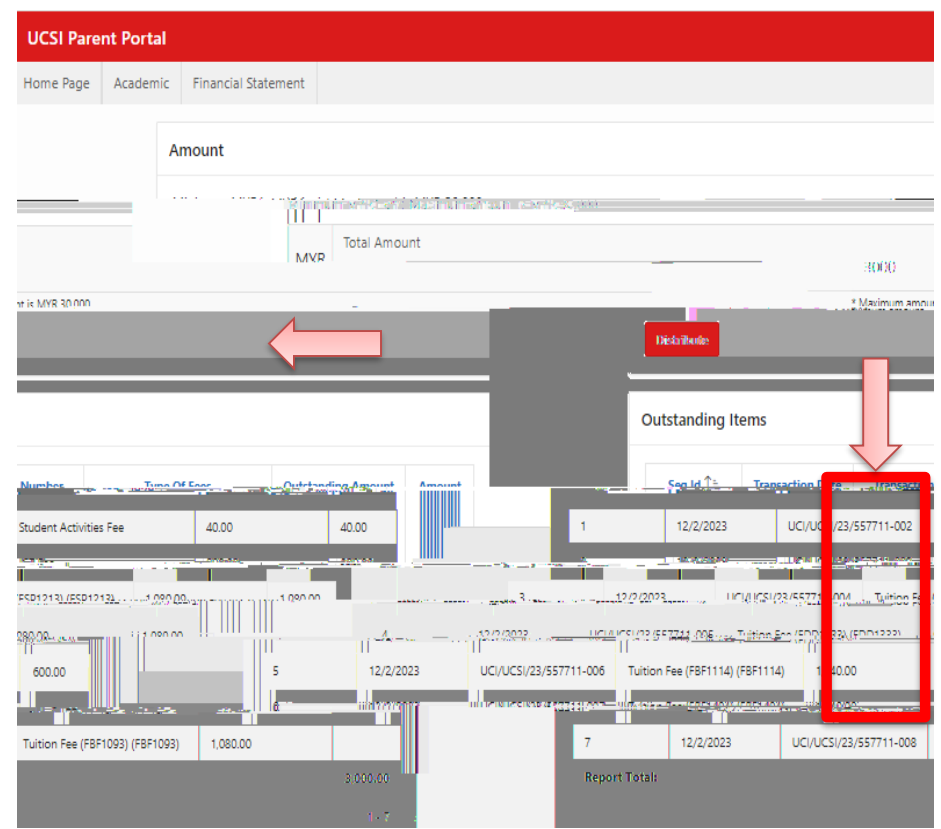
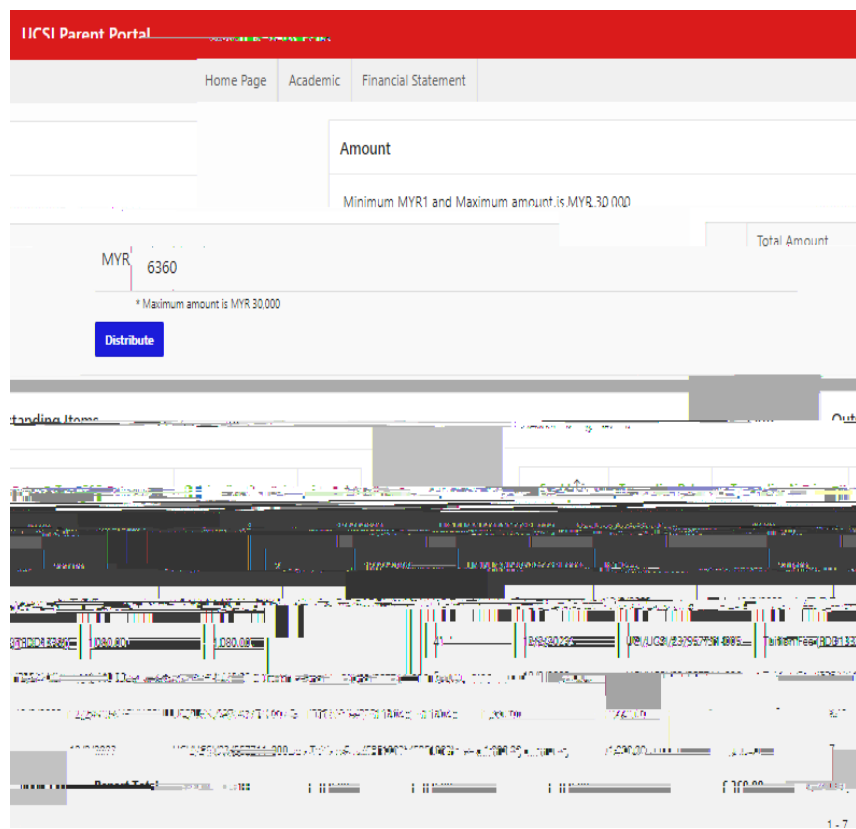
This is the screen appear after you click



IISV2 Parent Portal : Financial Statement

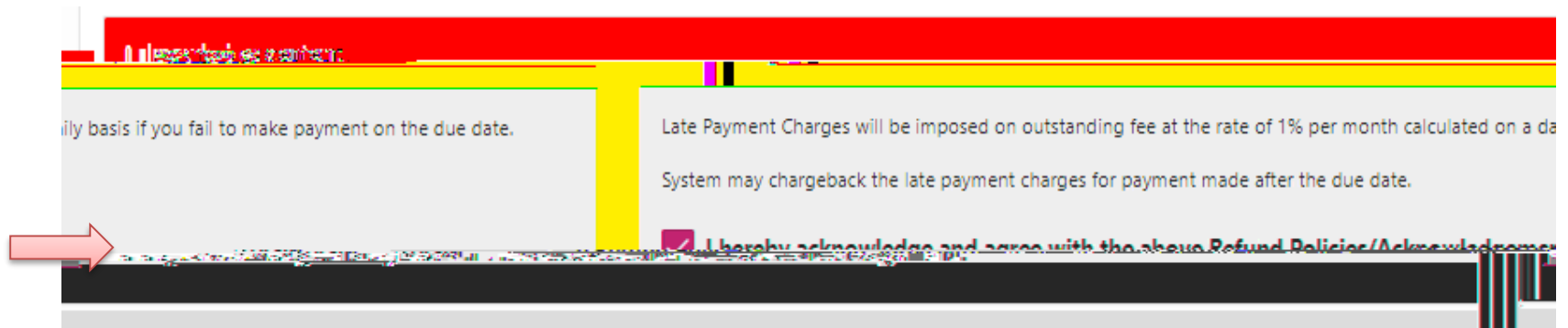
System will automatically show full amount as below.

If not paying in full, you can key in the amount and click Distribute button for system to auto allocate the amount to the fees.

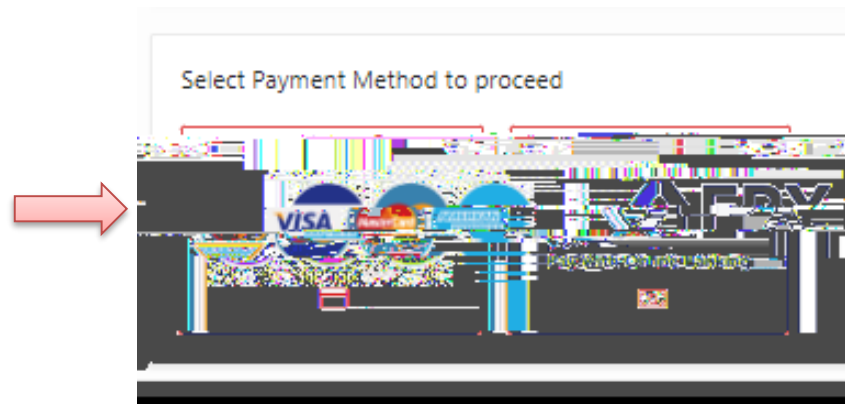


IISV2 Parent Portal : Financial Statement

Then scroll down to tick the check box to acknowledge the declaration.



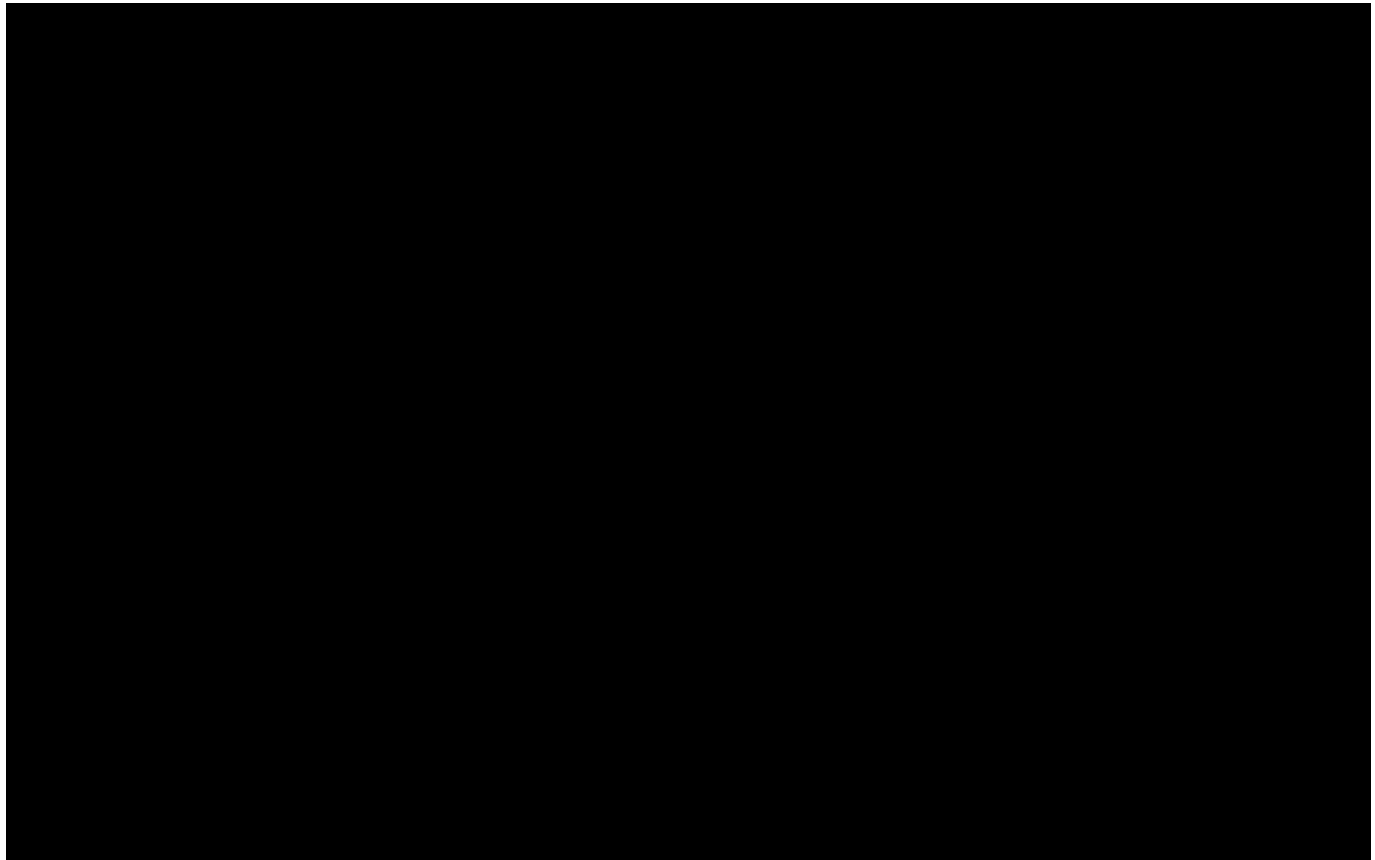
Then select the payment method as shown below





IISV2 Parent Portal : Financial Statement

In the middle of the financial tab is showing Current Outstanding Balance and Current Credit Balance



IISV2 ParPort: Financial Statement tabs sbing



Transaction Date	Transaction Number	Mode Of Payment	Reference No
01-DEC-2023	R/UCS/23/079463	Credit Card	001337
01-DEC-2023	R/UCS/23/990007	Cash	001337



1. Walk-in

2. Email

iis@ucsiuniversity.edu.my (IIS)

3. Call

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Thank you!